

FINANCE COMMITTEE MEETING
Special Meeting – Budget Hearing #5
September 22, 2014
5:15 P.M.

MEMBERS PRESENT

Keith Ashby, Chair
Jay Dunn, Vice Chair
Kevin Greenfield
Linda Little

MEMBERS ABSENT

Susanna Zimmerman
Tim Dudley
Patty Cox

COUNTY PERSONNEL PRESENT

Jon Butts, Sheriff's Department
Jim Root, EMA
Louann Hallon, Animal Control
Kris Horton, Animal Control
Sheriff Schneider
Carol Reed, Auditor
Dennis Crowley, Mental Health

Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Chair Keith Ashby at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of the prior meetings on 9/8 & 9/17 was made by Jay Dunn, seconded by Kevin Greenfield and motion carried 4-0.

Budget Proposals

Sheriff / Jail / Courtroom Security

Sheriff Schneider started through the budget line by line, but Mr. Greenfield asked the committee if they really wanted to hear every line. Sheriff Schneider agreed and asked if there were any questions he could address for the committee.

Linda Little asked about revenue line 4900 and why there was an increase. Sheriff Schneider explained that the \$100,000 increase is in reference to a monetary amount of \$100,000 that will be coming in this year and will be showing in the Community Grant under expenditures so it almost a wash. Linda asked if it is on track. Sheriff Schneider said he would have to see about the house sales as he'd heard they may be down a bit. He asked Auditor Reed if she knew what went into that account because he thought it could be everything from house sales to a variety of different things. Ms. Reed said she would need to look it up. Sheriff Schneider said he thought it included telephone fees and sometimes those don't come in a timely manner. He said in looking back at 2 year's history, it shows a pretty substantial amount and he can only guess that the \$100,000 he increased was because of that. Ms. Reed confirmed that telephone fees are one of the things.

Linda Little asked if all the salary increases were contractual. Sheriff Schneider said all increases are contractually in there, but he did not know if the Command Officers were in or if there would need to be an adjustment made. There may be percentage increases for non-contractual employees. If there are, they are at the same level as the contractual employees are.

Ms. Little asked what employees are not contractual. The Sheriff said they are MIF Office, Records Clerk Coordinator, and the Confidential Secretary.

Jay Dunn said he noticed there were revisions to the budget and in going through the budget at Justice, the 1% cut had been made, but now it has been cut even more. Mr. Dunn said he did not think the Sheriff needed to go through it line by line because it looked good to him. Sheriff Schneider said the total amounts in reference to revenue versus expenditures for the 001-060 account is a reduction of \$69,116.61 and the 001-061 account is \$23,221.51. He explained that the total of \$92,338.12 comes about because he has had a lot of top paid employees leave or be discharged. Lower paid employees have replaced them. He said there will be an area of concern in that they went a whole year without purchasing vehicles after making the necessary cuts last year. Those have been put into the LEST. Some reclassification on that may need to be considered depending on where the revenues come in at. The revenues are better in LEST this last quarter, but it's all about projections.

Chair Ashby asked about Line 5315 which is 3.15% increase for the deputies. Sheriff Schneider explained it reflects step increases in addition to percentage increases by contract.

LEST budget – 002-060

Sheriff Schneider explained the increase in line 5695 is an increase for any type of MIS work that would be in addition to what we've got for the MIS guy. Instead of outside contractual, a part time employee has been hired to help out with the technical parts of it.

Line 9060 is a concern. It is \$185,000 because of having to replace all of the vehicles. The Impalas are no longer available so all equipment has to be changed including everything from cages on. This is a big expense. Linda Little asked why the Impalas are no longer available. Sheriff Schneider explained that Chevrolet stopped making them and went to the Caprice which is a rear wheel drive and is \$2,000 more than Ford, so the sheriff said he is going with the Ford. They've never had Fords, but it is \$2,000 less and is an SUV. Ms. Little asked if all squad cars would now be SUVs. The sheriff explained that all the regular squads that are 20 thru 25 would be SUVs that is a mini Explorer type kind of in between a hybrid type. Ms. Little asked the Sheriff if he felt pretty confident that the LEST would cover all of this. He said they've seen a better trend recently and in looking at the numbers he felt they would be pretty consistent, but it will be close and there may be a need for a reclassification.

002-070 Account

The only adjustments seen are maybe an increase in the use of extra help and that is because instead of replacing employees, part timers have been used to do some of the screening. Two positions in records have been eliminated due to automation.

All the grant lines are very consistent with past years. Only minor adjustments have been made showing both the revenue and the expenditures.

Linda Little asked about the drug fund & the commissary. Sheriff Schneider explained that the commissary fund is a little different. That was never a part of the budget process, but to increase accountability, it has been included. It has to be used for inmate well-being. Mattresses, etc.... are bought out of it.

Kevin Greenfield asked if the grant money was pretty much money in / money out. The sheriff confirmed that it is.

Jay Dunn made a motion to approve forwarding the proposed budget on to display and thanked the sheriff for cutting the general fund budget, seconded by Linda Little and motion carried 4-0.

EMA

Jim Root began by presenting the revenue lines:

Nuclear Safety Block Grant has a \$1,300 increase

FEMA Grant increased by \$2,500

LEPC is a matching grant from the State which has a 25% match that comes out of that grant

Expenditures

The EMA Coordinator increase is a difference from last year's to this year's contract. No changes were made to it last year. Once the Command Officer contract is settled, there may be a 2 ½ to 3% increase. It might be able to be pulled from another line. The Admin Assist is contractual. Part time help is one person that gives the possibility of bringing in one more person if a project comes up that needs additional help. 75% of that wage is brought back in on the LEPC federal grant. Overtime is not used unless we have to. Same with Holiday Pay which is contractual. Fringes & Hospitalization reflects changes due to the numbers given by the Auditor's Office.

Line 7110 Maintenance of Equipment is the same as last year.

Maintenance of radios has been decreased a little.

Telephone & Travel remain the same.

Line 7123 Mobile Command vehicle is down right now and when it will be repaired is unknown, so the line is not currently needed.

Postage, Dues, Printing & Training remain the same.

Underwater Search & Rescue is one of the lines that has not been used in the past. A little of the money will be used this year to repair some equipment. Other than that it will be eliminated and the maintenance for any type of underwater search and rescue will be taken from another line.

Line 7595 - Nuclear Safety Block Grant shows an increase because of the increase in revenue. Chair Ashby asked what that money was spent on. Jim Root explained that it is part of a grant to support the IPRA Plan for the State of Illinois so they allow a certain amount of money for phone lines, radio equipment, copy expenses, etc..

All the 8000 lines remain the same. Last year's request to not spend a lot of money because the LEST was being projected to be low resulted in not purchasing a lot of things. Chair Ashby asked if any money had been spent out of 8200. Jim explained that it has been very minimal, but that is where supplies and things needed for the office come from. A couple of computers will have to be purchased this year so there is the possibility that some will be spent out of it this year.

Expenditures have been cut by 1%.

Kevin Greenfield made a motion to approve forwarding the proposed budget on to display, seconded by Jay Dunn and motion carried 4-0.

Animal Control

Kris Horton presented the budget hitting on the lines that had major changes first.

Tags are projected to go up about \$5,000. The new Chief Warden is requiring more people to get tags when they reclaim their animals. This is allowed by State Statute and makes sure more animals are in compliance with the state law.

The City / County contract is the increase from the CPI

Return to owners projects an increase of \$5,000 because they are getting more animals that are being returned to owner. That might be caused by the amount of AVID chips. Kris explained that they used to never see an animal come in with the chip and now they are seeing 20 in a week and they are able to get these animals home.

The 5000 salary lines are for the 95% contractual and the rest of the raises did not exceed the contractual amounts.

Supplies have gone up. The price for veterinary supplies and medications are increasing. Some medications that cost \$40 a bottle last year now cost \$400 for the same bottle. The costs for euthanasia has gone up because of the death penalty issue for humans. The drug used for pet euthanasia is one of the drugs used for humans. It is now in short demand and the price has gone up.

\$3,000 has been cut from the vehicle maintenance and gas line. There is a new vehicle coming on this year and upkeep should not be as much. One of the oldest vehicles is being replaced.

Jay Dunn asked why kennel help in line 5545 went up so much. Kris explained that this is part time kennel help. The regular kennel help has been cut down and there are now part timers coming in 5 days a week until 2 p.m.

Kevin Greenfield asked what the euthanasia costs for an animal were. Kris explained they charge \$55 for euthanasia & disposal, but she was not sure about what the cost is. Mr. Greenfield asked if they haul them to the landfill. Kris said yes. He asked if they were charged for it. Kris said no. Jay Dunn said it is part of the host agreement and there should never be a charge.

Linda Little made a motion to approve forwarding the proposed budget on to display, seconded by Jay Dunn, and motion carried 4-0.

Mental Health Board

Denny Crowley approached the podium.

Jay Dunn made a motion to approve, seconded by Linda Little.

Mr. Crowley said the committee members were all at EEHW when he presented his budget to oversight.

Chair Ashby said it has been moved and seconded and asked if the members would like to hear the presentation. Mr. Dunn said he had heard it. Mr. Greenfield and Ms. Little said they had also heard it. Mr. Dunn said that Mr. Crowley is not asking to raise his levy and is doing great

things. Mr. Greenfield said Mr. Crowley is making money and putting it back into services. The motion carried 4-0.

CITIZEN REMARKS – PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

None

CLOSED SESSION

None

NEXT MEETING

Tuesday, September 23rd @ 5:15 p.m.

ADJOURNMENT

Motion to adjourn made by Linda Little, seconded by Jay Dunn, motion carried 4-0, and meeting adjourned at 5:50 p.m.

Minutes submitted by Jeannie Durham
Macon County Board Office